

Moazzam Riaz Janjua (CA Finalist)

Email: moazzamriazjanjua822@gmail.com

Mobile: +966 53 992 8400

Iqama: Transferable, SOCPA Member



Certified accounting professional with **5 years** of proven experience in financial reporting, general ledger accounting, budgeting, and internal controls. Skilled in preparing monthly, quarterly, and annual financial statements compliant with IFRS. Adept at managing accounts payable/receivable, performing bank reconciliations, and supporting audits and tax compliance. Proficient in accounting software such as QuickBooks, Odoo, and Microsoft Excel. Strong understanding of financial analysis, variance analysis, and regulatory compliance. Additionally, brings 3.5 years of external audit experience leading audits across multiple industries, assessing internal controls, ensuring compliance with ISA standards, and delivering high-quality client reporting under strict deadlines.

Seeking a senior accounting or financial reporting role in a corporate finance environment that fosters professional growth and technical expertise. Committed to leveraging analytical skills and problem-solving abilities to drive financial accuracy, regulatory compliance, and business success.

CORE STRENGTHS & ENABLING SKILLS

- Financial Accounting and Reporting (IFRS, IASs)
- Financial Statement Analysis
- IFRS 9, 15, & IFRS 16 implementation.
- Variance & Ratio Analysis
- Budgeting, Forecasting & Decision making
- External Auditing (ISA, ISAE, ISRS)
- Internal Auditing
- Risk Assessment and Internal Controls
- Team Collaboration & Client Interaction
- Client Relationship Management
- Analytical & Critical Thinking
- Time Management & Multitasking
- ERP Software (Odoo & QuickBooks)
- Team Leadership, work ethics, & Conflict resolution management
- Problem Solving
- Effective communication skills and staff development
- Microsoft Word, Excel, and PowerPoint

PROFESSIONAL EXPERIENCE

Energy International Controls LLC Arabia

Riyadh, Saudi

Senior Accountant

Feb 2026- Present

- Own general accounting for **AP, AR, bank reconciliations**, and payroll, keeping period-end activity organized and close-ready.
- Prepare journal entries, adjustment entries, and **reconciliations for financial statements**, improving ledger accuracy and reducing open items before review.
- Maintain balance sheet support schedules and P&L tracking in SMACC, giving management clearer monthly visibility on cash and working capital.
- Support **VAT compliance**, record integrity, and **internal controls**, strengthening audit readiness and reducing follow-up during close.
- Strong **MS Excel** with dual expertise in accounts and audit.
- Skilled in managing **month-end closing** processes and ensuring accurate financial records

Civil Solutions Private Limited Pakistan

Islamabad,

Assistant Manager Accounts and Finance

2025

- Prepared and processed **payroll** for 100+ employees, ensuring 100% accuracy and timely disbursement.
- Performed monthly **bank reconciliations** for 5 Accounts, identifying and resolving discrepancies to maintain accurate cash balances.
- Posted and **verified vendor invoices** and supporting documents in ERP systems (Odoo), ensuring compliance with company policies.
- Conducted **vendor reconciliations**, reducing outstanding discrepancies by 95% through timely follow-ups and coordination.
- Generated **monthly financial and management reports** to support decision-making and performance analysis.
- Prepared and maintained a comprehensive **fixed assets register**, tracking additions, disposals, and depreciation schedules.
- Liaised with external auditors and facilitated the resolution of queries and ensured regulatory compliance.
- Managed month-end and year-end closing, including journal entries, accruals, and financial reporting.

Baker Tilly Mehmood Idrees Qamar Pakistan

Islamabad,

Senior Associate Audit and Assurance

Oct 2024 - Sept 2025

- Planning, executing, performing and finalization of audits/assignments in accordance with the International Standards on Auditing (ISA), IFRS, and Baker Tilly Audit Methodologies.
- Obtaining a thorough understanding of the nature of the client's business and regulatory environment in which it operates.
- Conducting initial planning meetings with clients to understand & co-develop expectations and design audit strategies in consultation with the Engagement Partner, after assessing the underlying audit risks in the light of the assessment of the client's overall control environment.
- Monitoring Legal Changes in Tax Laws and be ready for Tax Audits.
- Assisting engagement manager(s) and partner(s) in identifying key risks assessment in business area under review and reviewing the controls in place to mitigate those risks.
- Applying necessary audit procedures primarily including analytical reviews, inquiries with the clients' personnel, performance of walkthroughs, physical inspection, circularizing confirmations and recalculating the mathematical accuracy of documents and records.
- Preparation of engagement files, audit working papers, audit programs, and other ancillary documentation.

Qasim Adeel & Co Chartered Accountants Pakistan

Islamabad,

Audit Associate

Mar 2022 - Sep

2024

- Managed financial statement audits for public and private sector clients in compliance with IFRS and ISAs.
- Audited complex transactions, including revenue recognition, employee benefits under IAS 19, deferred tax, and financial assets under IFRS 9, ensuring compliance with accounting standards and regulatory requirements.
- Developed and executed audit engagement strategies, including system reviews, risk analysis, and audit test development to mitigate audit risks.
- Performed preliminary risk assessments, gaining insights into client operations, financial processes, & potential risks.
- Supervised and coordinated audit teams, coached junior staff, and conducted work reviews to ensure quality deliverables.
- Assessed business and audit risks, liaised with legal, actuarial, forensic, and IT professionals, and resolved critical reportable matters.

Accountant
2022

Dec 2020-Feb

- Maintained daily accounting operations and financial records for institutional operations serving 2,000+ students using QuickBooks platform.
- Supported financial reporting and reconciliation processes ensuring compliance with accounting standards and regulations requirements. Assisted internal financial procedures development supporting audits and financial reporting activities preparation.

• ACADEMIC QUALIFICATION

• Saudi Organization for Chartered and Professional Accountants (SOCPA)

Associate Member of SOCPA

• Institute of Chartered Accountants of Pakistan (ICAP)

Certificate in Accounting & Finance (CAF) – 2022

• Certified Business Accountant (CBA)

• Diploma in English Language – NUML University

PROFESSIONAL TRAININGS & CERTIFICATIONS

- IFRS and IAS training
- Ethics and Independence training
- Audit Methodology of Baker Tilly Chartered Accountants
- Risk Management training
- Professional Values, Ethics, and Attitude (ICAP)
- Presentation Skills & Communication Skills (ICAP)

PERSONAL DETAIL

Nationality: Pakistani

Joining Availability: Immediate, **Relocation:** Anywhere in KSA